



STATE OF DELAWARE  
DEPARTMENT OF NATURAL RESOURCES &  
ENVIRONMENTAL CONTROL

**DIVISION OF WATER**

89 KINGS HIGHWAY  
DOVER, DELAWARE 19901

BOARD OF CERTIFICATION

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**Board of Certification for Wastewater Operators  
Friday, January 11, 2019  
Delaware Technical and Community College – Terry Campus  
Corporate Training Center  
Conference Room 401  
MEETING MINUTES**

**In Attendance:**

Board: Bryan Ashby, Brian Blackburn, Jeff Deats, Ira Kaiser and Mark Kondelis  
DW: Faye Wheeler  
Public: Glenn Davis and Mike Evans

**Chairman Brian Blackburn called the meeting to order at 9:27 a.m.**

A quorum of the board is present.

- The agenda for the current meeting is approved with corrections.
- Minutes of the December 4, 2018 meeting are approved as submitted.

**Old Business**

- **Chesapeake Bay Grant Funds for Training Upgrades**
  - Progressing pending scoring of today's examination. Instructors are interested in number of questions missed (question breakdown).
- **Board Member Position**
  - Congratulations to Jeff Deats.
- **Board of Certification File Security**
  - New file cabinets were purchased and are in place, Social Security Number redaction is happening.
  - Application for Certification was updated. Board approves changes.

**New Business**

- **DRWA 29<sup>th</sup> Annual Technical Conference & Exhibition**
  - The Board will have a table at this year's DRWA conference on Wednesday February 27<sup>th</sup> (Brian Blackburn and Nicole Smith) and Thursday February 28<sup>th</sup> (Mark Kondelis and Faye Wheeler) at the Delaware State Fairgrounds in Harrington, DE.

- **Reciprocity Request – S. Gibson**
  - The Board approves Level III license to be issued.

**Continuing Education Course Approvals/Denials December**

- No new classes submitted for approval
- Sun Coast (online through Delaware Rural Water Association) classes are denied in our state because of the amount of time it takes to go through the class. The courses are advertised for 10 hours, but only take an hour to complete. Completion certificates are not accurate. Operators paying for 10 hour course, should be completing 10 hours of material.

- **Operator License Renewals/Certifications/Expirations December**
  - The Board reviewed renewals, certifications and expirations.

- **License certifications and renewals audit for December**
  - No files were pulled.

**Meeting was adjourned 10:23 a.m.**

The next Board of Certification for Wastewater Operators meeting will be held on Tuesday, February 5, 2019 at DNREC, Richardson & Robbins Building, Conference Room B172.

Respectfully Submitted,  
Faye Wheeler, CAP, OM